

**IDAHO CONTRACTORS BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 7/17/2018**

**BOARD MEMBERS PRESENT:** Gary R Bond - Chair  
J Robert Pilote  
Todd B Webb  
David S Shurtleff

**BOARD MEMBERS ABSENT:** Rodney Underhill

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Kim Aksamit, Technical Records Specialist II

**OTHERS PRESENT:** Dustin West, Jose Cuellar, Joel Barnett and  
Sean French

The meeting was called to order at 10:00 AM MDT by Gary R Bond.

**APPROVAL OF MINUTES**

Mr. Shurtleff made a motion to approve the minutes of June 5, 2018 and June 11, 2018. It was seconded by Mr. Webb. Motion carried.

**LEGISLATIVE REPORT**

Ms. Hall gave the legislative report. She said, just as a reminder, that for any legislative ideas that deadline has passed for this year and any rule changes the Board would be looking at that deadline is the middle of August.

**INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE**

Ms. Hall said that Ms. Cory did recently attend a meeting of the Interim Occupational Licensing & Certification Laws Committee. That's the one that is taking a look at the executive orders and following up on the executive orders. She stated that Ms. Cory will give the Board more detail at its next face-to-face meeting. Ms. Cory may be contacting Board members based on if that committee wants to meet with some of

the individual Boards and the Bureau will let the Board know and keep it informed of that.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$181,062.73 as of June 30, 2018.

## **FY 2018 CONTRACT RENEWAL**

Ms. Hall presented to the Board members the FY 2018 Contract Renewal. Mr. Shurtluff made a motion to approve the FY 2018 Contract Renewal and authorize the Board Chair to sign on behalf of the Board. The motion died for lack of a second.

Mr. Webb made a motion to table the FY 2018 Contract Renewal until the board's next meeting. It was seconded by Mr. Shurtleff. Motion carried

## **OPEN MEETING LAW**

Mr. Ellsworth reviewed HB611 that made changes to the open meeting law regarding meeting notices and agendas. Changes effective July 1, 2018 included: notices and agendas must be posted online if the agency has an online presence; identification of all "action Items" must be noted on the agenda; and final action may not be taken on an agenda item added after the start of the meeting unless an emergency is declared.

## **DISCIPLINE**

Mr. Neslon presented Stipulation and Consent Orders in cases CON-2018-44, CON-2018-17, CON-2018-120, and CON-2018-54. Mr. Pilote made a motion to approve the Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Webb. Motion carried.

Mr. Pilote made a motion to approve Consent Order CON-2018-29 subject to deleting what is in the parenthesis in paragraph 11 b and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Webb. Motion carried.

## **FINAL ORDER**

Mr. Nelson presented a Findings of Fact, Conclusions of Law and Final Order in case CON-2017-65. Mr. Webb made a motion to approve the Final Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Pilote. Motion carried.

Discussion was held regarding the Consent Order Template. No action was taken.

## **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

## **NEW BUSINESS**

### **BOARD CHAIR ELECTIONS**

Mr. Pilote made a motion to elect Mr. Bond as Board Chair. It was seconded by Mr. Shurtleff. Motion carried.

**NEXT MEETING** was scheduled for August 21, 2018 at 8:30 AM MDT.

### **EXECUTIVE SESSION**

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Shurtleff. The vote was: Mr. Pilote, aye; Mr. Webb, aye; Mr. Shurtleff, aye; and Mr. Bond, aye. Motion carried.

Mr. Shurtleff made a motion to come out of executive session. It was seconded by Mr. Pilote. The vote was: Mr. Pilote, aye; Mr. Webb, aye; Mr. Shurtleff, aye; and Mr. Bond, aye. Motion carried.

### **APPLICATIONS**

Mr. Pilote made a motion to approve 901159959 pending receipt of further information. It was seconded by Mr. Shurtleff. Motion carried.

Mr. Pilote made a motion to approve 901160551 pending receipt of further information. It was seconded by Mr. Shurtleff. Motion carried.

Mr. Pilote made a motion to table 901154560 until the next meeting. It was seconded by Mr. Shurtleff. Motion carried.

Mr. Pilote made a motion to approve JAY WOLF CONSTRUCTION LLC for registration. It was seconded by Mr. Shurtleff. Motion carried.

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Shurtleff. The vote was: Mr. Pilote, aye; Mr. Webb, aye; Mr. Shurtleff, aye; and Mr. Bond, aye. Motion carried.

Mr. Shurtleff made a motion to come out of executive session. It was seconded by Mr. Pilote. The vote was: Mr. Pilote, aye; Mr. Webb, aye; Mr. Shurtleff, aye; and Mr. Bond, aye. Motion carried.

Mr. Webb made a motion to approve 901157817 pending receipt of further information and review by the Board Chair. It was seconded by Mr. Shurtleff. Motion carried.

Mr. Pilote made a motion to approve the following for registration:

|   |           |
|---|-----------|
| GOONMELON ENTERPRISES LLC                     | RCE-48070 |
| D N R EXTERIORS LLC                           | RCE-48071 |
| JEREMIAH JOHNSON AND SONS<br>CONSTRUCTION LLC | RCE-48248 |
| SELECTIVE DEMO AND MORE LLC                   | RCE-48304 |
| ALL WALL DRYWALL                              | RCE-48422 |
| ALL UP CONSTRUCTION LLC                       | RCE-48460 |
| BARBER DAVID LEWIS                            | RCT-48240 |
| CAMPBELL JOSHUA                               | RCT-48317 |
| GARDNER RANDAL GLEN                           | RCT-48079 |
| GARNER ANDREW LAWRENCE                        | RCT-48348 |
| KING BRIAN                                    | RCT-48031 |
| PREHEIM MATHEW TYLER                          | RCT-47945 |
| SAYER JORY TRAVIS                             | RCT-48157 |
| YOUNG BARRY GLENN                             | RCT-48308 |

It was seconded by Mr. Webb. Motion carried.

Mr. Pilote made a motion to deny American Construction Group LLC for registration based on Rule 165. The motion died for lack of a second.

Mr. Pilote made a motion to deny the following for registration based on Rule 165.

FULLER JESSE BRYON

It was seconded by Mr. Webb. Motion carried.

Mr. Pilote made a motion to deny the following for registration based on Idaho Code §54-5215(2)(i).

SHOFSTALL EARLE WILBUR

It was seconded by Mr. Webb. Motion carried.

Mr. Webb made a motion to approve 901157817 pending receipt of further information and review and approval by the Board Chair. It was seconded by Mr. Shurtleff. Motion carried.

Mr. Webb made a motion to approve the following for registration:

|                                      |           |
|--------------------------------------|-----------|
| SWAN FALLS DRYWALL LLC               | RCE-48113 |
| ECO GREEN SPRINKLERS AND REPAIRS INC | RCE-47781 |

|                                    |           |
|------------------------------------|-----------|
| ALL TERRAIN LLC                    | RCE-48009 |
| VICTORY CONSTRUCTION & REMODEL LLC | RCE-48089 |
| AMERICAN CONSTRUCTION GROUP LLC    | RCE-48275 |

It was seconded by Mr. Shurtleff. It was seconded by Mr. Shurtleff. The vote was: Mr. Webb, aye; Mr. Shurtleff, aye; Mr. Bond, aye and Mr. Pilote, nay. Motion carried.

Mr. Webb made a motion to approve the following for registration:

|                                 |           |
|---------------------------------|-----------|
| WRIGHT CONTRACTING LLC DBA      |           |
| WRIGHT CONTRACTING SERVICES LLC | RCE-48459 |

It was seconded by Mr. Pilote. Motion carried.

## **ADJOURNMENT**

Mr. Pilote made a motion to adjourn the meeting at 1:00 pm MDT. It was seconded by Mr. Webb. Motion carried.

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Gary R Bond, Chair

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Rodney Underhill

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J Robert Pilote

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Todd B Webb

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David S Shurtleff

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Tana Cory, Bureau Chief